



JUNIOR LEAGUE OF
WILMINGTON, DE

Thank you for sponsoring the 2023 Women's Leadership Summit (WLS).

Below are frequently asked questions regarding sponsorship.

Where do I send my sponsorship payment?

Please make your check out to: **Junior League of Wilmington**. Checks can be mailed to 1801 N. Market St, Wilmington, DE 19802. Once received, we will send a W9 form for your tax receipts.

My employer requires the Junior League of Wilmington's EIN number - can you provide?

If your employer requires an Employer Identification Number (EIN) (i.e. Federal Tax Id Number), please use **51-6015503**. Additional questions, please contact: jlw@jlwilmington.org

How many complimentary tickets do we receive with our sponsorship?

CEO: (\$2,000+) 10 tickets

President: (\$1,000) 10 tickets

Vice President: (\$500) 4 tickets

Partner: (\$300) 3 tickets

For the complimentary tickets, what information do I need to provide for my attendees?

Please send your attendees this [sponsor ticket registration link](#) to reserve their ticket. **Note: it is important for each attendee to enter what group they are a part of in the employer/group field.**

Will my logo be featured on the WLS website and social media pages?

Yes, logos will be featured on our WLS website and the Junior League of Wilmington social media pages. Please send a high-resolution file of your logo, either jpeg or png.

When do I need to send my ad for the WLS program?

The deadline for ads to be placed in the WLS program is **January 15, 2023**. Please send ads to the WLS Communications point of contact, Jessica Atwood at jatwoodadventures@gmail.com

What are the dimensions for my ad?

Please send your ad as a high-resolution file, either jpeg or png.

CEO - Full Page, Premium Placement: Ad Dimensions: 5"w x 8"h

President - ½ Page, Premium Placement: Ad Dimensions: 5"w x 3.875"h

Vice President - ½ Page: Ad Dimensions: 5"w x 3.875"h

Partner - ¼ Quarter Page: Ad Dimensions: 2.375"w x 3.875h

I have an Exhibitor Table, what does this entail?

Attendees will have the opportunity to visit exhibitor tables at registration and during the event (breaks and allotted vendor time). Exhibitor table is provided with CEO, President, and Vice President sponsorship levels. You will be provided a 4-8 ft table with chairs. Please limit your table representatives to a maximum of 2 people.

What time do we set up and break down?

Exhibitors and vendors can start setting up at 10 a.m. Break down will begin at the conclusion of the event until 4 p.m.

Make sure to follow us on our socials!

[Women's Leadership Summit Website](#)

Facebook: [Junior League of Wilmington \(DE\)](#)

Instagram: [@jlwilmingtonde](#)

LinkedIn: [Junior League of Wilmington, DE](#)